# HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

**VACANCY ANNOUNCEMENT #** 

Security Clearance Required:

09-606

**OPEN PERIOD:** 

12/1/2009 - 12/15/2009

JOB TITLE:

Telecommunications
Specialist (5 Positions)

**PAY GRADE AND SERIES:** 

**GS-0391-11 PAY RANGE:**\$60,211 - \$81,476

**POSITION LOCATION:** 

4: Sacramento

1: Long Beach

Secret

**PDCN #: 90010000** 

AREA OF CONSIDERATION: CURRENT CALIFORNIA NATIONAL GUARD MEMBERS/TECHNICIAN

Military grade of E-4 through E-7.

Compatible Military Grade Assignment: MOS 25B

<mark>APPOINTMENT TYPE</mark>: INDEFINITE - DUAL STATUS

**Key Requirements:** Must complete Security + and A+ training and certification within 6 months of hire.

THIS IS AN INDEFINITE POSITION

Selectee may be non-competitively converted to permanent status if/when funding becomes available

This position is located in an information management organization. Its purpose is to develop technical specifications and plan for analog and digital telecommunications programs and projects that involve the gathering of materials, coordinating schedules and the testing of equipment, services, and software for performance acceptability. The position also works with the acquisition, operations, technical acceptance, installation, testing, modification, and replacement of analog and digital telecommunications equipment, services, and systems.

Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.

PAYMENT OF PERMANENT CHANGE OF STATION (PCS): Payment of Permanent Change of Station (PCS) MAY BE authorized, subject to provisions of the Joint Travel Regulations and an agency determination that a PCS move is in the Government's interest

SUBJECT to NIGHT and/or ROTATING SHIFTS.

Position Requires Travel: Frequent, more than 5 days per month.

#### QUALIFCATIONS and EVALUATION:

**General:** Experience, education, and/or training which demonstrates ability to understand, evaluate, and translate the needs of communications users into requirements: relate user requirements to existing technology, policies, priorities, costs and funding, and other supporting services required; identify and direct, or coordinate the actions required to provide needed services.

**Telecommunications Specialist GS-0391-11:** Must have 36 months of specialized experience which provided the applicant with the ability to review training programs to assure that they meet local requirements, enhance awareness of state-of-the-art and future technology; experience which demonstrates the ability to manage non-tactical radio networks, to include High Frequency (HF), Very High Frequency (VHF), Satellite Communications (SATCOM) interfaces, to include up-down links, digital wireless integration, and satellite phones; identifies operations and communications problems, determines accuracy and relevance of information, uses sound judgment to generate and evaluate alternatives, and to make recommendations; experience that demonstrates a combination of physical protection of classified material, equipment, lines, and messages; experience presenting information to groups of individuals combined with knowledge of information systems; experience which demonstrates the ability to work effectively with people of varied backgrounds and interests and skill in identifying and resolving conflicting views.

**KNOWLEDGES, SKILLS, AND ABILITIES:** The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

- 1. Knowledge of digital and analog radio communications requirements and operating techniques, and sources of data to evaluate complex requirements and proposals, to define, coordinate, plan, and satisfy communications requirements through all available assets.
- 2. Knowledge of a wide range of communications concepts, principles and practices: i.e. HF and VHF radio transmissions; Satellite communications and Secure Telephone Unit requirements.
- 3. Knowledge of electronic communications equipment, systems, services, and transmission media along with basic electronics theory and operating principles.
- 4. Knowledge of various IT standards, policies and security regulations to analyze problems, implement new/updated hardware and software.
- 5. Knowledge in network IP addressing structure and cross referencing separate networks all within DOIM guidelines.
- 6. Knowledge of applicable agency COMSEC, Spectrum Management and standard DOIM regulations in order to coordinate, plan, and satisfy user requirements.
- 7. Mechanically and technically able to troubleshoot and repair faults.
- 8. Ability to communicate effectively.
- 9. Ability to work with people as well as independently.
- 10. Capable of instructing and leading groups of people to a written standard.

**SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE:** A maximum of 12 months of the required experience may be substituted by successful completion of undergraduate study in an accredited college or university at the rate of 30 semester hours for 12 months experience. The education must have been in related fields or a discipline directly related to the specification involved in the career pattern of the position to be filled.

# COPIES OF TRANSCRIPTS ARE REQUIRED FOR EDUCATION TO BE CREDITABLE

CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.

# **CONDITIONS OF EMPLOYMENT:**

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military required grooming standards.

# **HOW TO APPLY:**

- 1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment or a current resume.
- 2. Attach any required documents (see Required Documents below).
- 3. Submit application package to the California National Guard HRO Office via email at NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

#### **REQUIRED DOCUMENTS (Application Packet):**

- OF 612, Optional Application for Federal Employment or current resume (mandatory)
- Transcripts, <u>if applicable</u>
- Miscellaneous Items (i.e., Flight Records, Bar Certification), if applicable
- SF-50/DD214 (Current or Former Competitive Employees, VEOA Eligible), if applicable
- SF 181, Ethnicity and Race Identification Form (optional)

# APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE

www.calguard.ca.gov/cahr and at www.opm.gov/forms/ .

## APPLICATIONS ARE ACCEPTED VIA EMAIL ONLYTO: NGCAHRJOBSTECH@CA.NGB.ARMY.MIL

The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications

Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

# ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.

## **VETERANS PREFERENCE DOES NOT APPLY.**

THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER